

Conferences, Business Events, & Meetings Rate Sheet

Rental Fees

Lounge (seats **XX-XX individuals**): \$10/hr, minimum 3 hrs

Library (seats 10-12 individuals): \$15/hr, minimum 3 hrs

Classrooms: \$10/hr, minimum 3 hrs

Rooms 206-208 (seats **XX-XX individuals**)

Rooms 304-306 (seats **XX-XX individuals**)

Sanctuary use on Friday or Saturday: \$50/hr, minimum 4 hrs with a \$200 deposit.

Sanctuary use on Monday-Thursday and Sunday afternoons: \$15/hr, minimum 5 hrs.
with a \$75 deposit.

Fellowship Hall use on Friday or Saturday: \$50/hr, minimum 4 hrs with a \$200 deposit.

Fellowship Hall use on Monday-Thursday and Sunday afternoons: \$15/hr, minimum 5
hrs with a \$75 deposit.

Rental of the Fellowship Hall includes limited use of the kitchen, to cover the
countertops for plating and the refrigerator for food storage.

Kitchen rental (includes food staging area, commercial range, oven, microwaves,
sinks, refrigerator and dish sanitizer): \$200 with a \$200 deposit.

Fellowship Hall A/V Rental: \$200 with a \$200 deposit

3 wired mics and stands

2 wireless mics

6-channel sound mixer

Ceiling speakers throughout Fellowship Hall

2 large speakers

DVD/ VHS player

Ceiling-mounted, digital projector

Retractable projection screen

If the Sanctuary and Hall are rented for a single event, only one deposit (\$75 or \$200,
depending on the day/time selected) is required. If the kitchen and A/V system are
rented for a single event, only one \$200 deposit is required.